# CORPORATE SUSTAINABILITY POLICY

| Version | Description of changes | Approval | Validity |
|---|---|---|---|
| 1.0 | Initial version | Board of Directors | December 2015 |

This document contains proprietary information of the Coca-Cola Andina Group, which is strictly intended for the purpose of being used in the Company's operations and it may not be partially or completely delivered, re-phrased or revealed to third parties without the express authorization of the Corporate Management Division responsible for this document.

TABLE OF CONTENTS

Coca-Cola Andina's view on sustainability ..... 3
1. Objective ..... 4
2. Scope ..... 4
3. Structure ..... 4
4. Operation ..... 5
5. Main criteria for the selection of projects and initiatives ..... 6
6. Transition rule ..... 6

**Coca-Cola Andina's view on sustainability**

At Coca-Cola Andina we are inspired by optimism and we communicate it to all of our stakeholders. This inspiration helps us grow sustainably, i.e. meeting present needs and ensuring future generations can meet theirs with equal availability of resources.

Our development is based on ethical behavior that guides our value chain. We integrate Commitments to Society, legal regulations and the requirements of The Coca-Cola Company in our sustainability management. Our operating principles are based on the support and respect of internationally proclaimed human rights, as well as on the risk prevention of complicity in human rights abuse.

The quality of our operations seeks to simultaneously satisfy customers, consumers, shareholders, employees, suppliers and the community in general. Always dedicated to the needs of our different stakeholders. We are focused on offering a wide-ranging portfolio of beverages of the highest quality.

We promote a safe and comfortable work environment. We believe that motivated people are the basis of corporate sustainability, which allows building a better company. Our commitment is to promote a healthy and active lifestyle for our employees as well as the community.

We are committed to the growth of our industrial and commercial activities in harmony with the environment being proactive and innovative. Water is a vital resource for life and aware of this we seek a responsible use, develop processes that allow greater efficiency in consumption, and replenishing this vital resource to nature. Our packagings are focused on reducing, recycling and reusing materials, in order to preserve natural resources. We work to minimize carbon emissions from the optimization of energy consumption and the implementation of renewable energy.

Through programs that promote local economies, create opportunities and improve the quality of life of people, we seek to contribute to the progress of the communities where we develop our activities.

## 1. Objective

The objective of this Corporate Policy is to establish responsibilities, administration and operation model of sustainable development management.

## 2. Scope

This policy applies to Coca-Cola Andina and its divisions and subsidiaries, hereinafter referred to as either the Company or the Operations.

The Operations' policies, standards and procedures should be framed within the guidelines set out in this document.

## 3. Structure

To strengthen the strategic alignment, the following organizational structure model is defined:

### a. <u>Corporate Sustainability Committee</u>

Objectives:

- Definition of goals and objectives to be developed
- Definition and review of metrics and follow-up indicators
- Approval of memberships, subscriptions and agreements with organizations and affiliations for the Company as a whole
- Selection and approval of plans and projects of the Business Plan of each country linked to the defined sustainability pillars and objectives.
- Review and approval of the Sustainability Report.

Composition:

- Chief Executive Officer
- Chief Financial Officer
- Chief Human Resources Officer
- Corporate Management Control and Sustainability Officer

b. **Operation Sustainability Committee**

Objectives:

- Definition of goals and objectives to be developed in the Operation.
- Definition and review of metrics and follow-up indicators of each plan.
- Approval of subscriptions, agreements with organizations and affiliations for the Company throughout the territory
- Approval of plans and projects
- Coordination and execution of plans
- Collection of information and review of the Sustainability Report

Composition:

- General Manager (Operation Sustainability Sponsor)
- Sustainability Committee Coordinator
- Representatives, at least in the areas of HHRR, Commercial, Industrial, Management Control, etc. seeking a holistic view of the business and sustainability.

**4. Operation**

The Corporate Sustainability Committee will meet on a quarterly basis to evaluate and follow-up on the objectives indicated in paragraph 3 of this policy.

a. The Corporate Management Control and Sustainability Area will be responsible for:
   - Preparing periodic reports to be reviewed by the Board of Directors, regarding plans and goals and accomplishments.
   - Preparing the Annual Sustainability Report, which will be produced under the guidelines of GRI (Global Reporting Initiative), the United Nations Global Compact principles and ISO26000, including the identification of stakeholders and evaluation of material aspects. The Sustainability Report will be jointly presented with the Company's Annual Report.
   - Reviewing and coordinating plans and projects of the Operations' Sustainability Committees

b. The Operations' Sustainability Committees will be responsible for:
   - Organizing and presenting plans and projects to the Operation's General Manager (sponsor) and to the Corporate Sustainability Committee on a quarterly basis. These presentations will be followed-up with minutes.
   - Sending the annual plan of donations, subscriptions and memberships
   - Implementing and measuring the results obtained
   - Preparing information and cases for the Sustainability Report with respect to the Operation and subsequent review and approval of contents.

**5. Main criteria for the selection of projects and initiatives**

The selection of projects and initiatives should consider the following criteria, among others:

a. Alignment with The Coca-Cola Company's strategic sustainability pillars and those defined by Coca-Cola Andina's Corporate Committee.
b. Its feasibility regarding costs and implementation times and technical resources
c. Expected social, environmental and economic benefits (costs and revenue)
d. Impact in the communities where we operate
e. Ability to transfer the initiative to the other operations
f. Initiative integration of applying to more than one strategic pillar objective
g. Legitimacy and trajectory of the NGO partner that accompanies us in each initiative.

**6. Transition rule**

This policy is applied from the month following its publication.

_____